

# BULLETIN

August 2017

*Please share this information with GPs and other colleagues in your practice.*

## PCS shareholder AGM Thursday 5<sup>th</sup> October

All shareholding practices are invited to attend this year's annual general meeting on **Thursday 5<sup>th</sup> October**. The meeting will be held at 6.30pm-9pm in the Ambassador Suite, Sheffield United FC, Bramall Lane, Cherry Street, S2 4SU. For more information and to register to attend, please [click here](#).

## Satellite unit updates

- **Clinical triage for satellite unit appointments - reminder**

Please ensure that all patients being booked into a GP appointment at the satellite units have first had some clinical triage from their practice, such as a conversation with a GP about the patient. Brief details then must to be entered in the patient's notes. This can be done by either the GP or receptionist but must be provided. When a patient has been booked in by NHS111, the GP working at the satellite unit can view the triage details by opening the case in SystmOne, clicking 'Workflow' and 'Open Case Overview'. Please ask the satellite unit receptionists if you have any queries.

- **GP checklists**

As a requirement of our CQC registration, please could practices that have yet to return their GP checklist do so as a matter of urgency by email to [lili-anne.matthews@nhs.net](mailto:lili-anne.matthews@nhs.net)

## CASES updates

- **Use of data**

The wealth of CASES data collected over the first 12 months of the pilot is now helping to drive and inform the CCG's future commissioning arrangements. There is a drive by the CCG to explore how things can be done differently and we can confirm that PCS are actively involved as partners in a series of specialty reviews held between STH and CCG colleagues.

- **Support and feedback**

The CASES team is continually looking at ways to improve the service and to support practices. Service Operating Procedures have recently been updated and circulated and in addition, Service Manager, Joanne Ward has attended all four Practice Manager Locality meetings in August to promote the service.

## HR update

- **New appointment**

Nicola Simpson, practice manager at the Hollies Medical Centre and PCS locality director representing HASL will be taking up a new position as Clover Group Manager, a joint appointment with PCS and Sheffield Health and Social Care Trust, following a recruitment

process. Nicola will be stepping down from her locality director position and recruitment for a replacement to join the PCS Board will commence shortly.

- **Staff moving onto new roles**

Katie Schofield, PCS lead administrator will be leaving us to take up a new position as Reception Team Leader at the Hollies Medical Centre. Katie joined PCS in 2015, and has been a key part of the team working on the delivery of the PMCF and more recently the GP Access Fund, as well as providing support to the Exec team and Board. We wish Katie the very best in her new role and thank her for her contribution in her time with PCS. Katie's last day will be 5<sup>th</sup> September, after which time any queries should be directed to [pcs.enquiries@nhs.net](mailto:pcs.enquiries@nhs.net)

Haseeb Gulfranz, extended access apprentice, has now left PCS to take up a new position. We thank Haseeb for his contribution to the team and wish him the best for the future. If you would have previously contacted Haseeb, please direct any queries to [lilli- anne.matthews@nhs.net](mailto:anne.matthews@nhs.net) or 0114 2264503 in the first instance. Please note that you may also be contacted by a temporary admin assistant supporting the team on an interim basis.

### Health Checks programme

Contracts have now been signed with Sheffield City Council to commence the delivery of the NHS Health Check Programme from 1st September 2017. PCS were successful in securing the tender for a term of 2+1 years. The Service Managers have been out to all Locality managers' meetings giving updates and a formal offer has gone out to shareholder practices for consideration. Helen Proud will be the Service Manager overseeing the Programme.

### Neighbourhood Learning Network

One of the neighbourhoods has introduced a new approach to supporting the people who are most at risk of being admitted to hospital to keep well and at home, this is the Virtual Ward.

- [This short video](#) has been produced to describe what a virtual ward is and the impact it has had on a patient's health and lifestyle.
- A one page document, summarising the virtual ward is also [available here](#).

**Please note:** due to another event the September and October NLN meeting dates are likely to change. We will confirm the new dates as soon as possible and apologise for the change.

### Clinical Pharmacy Programme

Thank you to all practices who have confirmed that they will be participating in the Clinical Pharmacy Programme. We do require a response to confirm your intentions either way, and so any remaining practices who have yet to respond are asked to get in touch with the team. The pharmacist roles are now out for recruitment on NHS jobs, with interviews to take place in September.

## Updates from healthcare system colleagues

### Recommended Summary Plan for Emergency Care and Treatment (ReSPECT)

After detailed discussion at the citywide EOLC group in April it has been agreed to not progress implementation of ReSPECT throughout Sheffield at this time. This decision will be reviewed in the citywide group when further detail is available from the ongoing pilots, which will include Sheffield Teaching Hospitals within specific clinical areas.

For now all organisations in Sheffield should continue to use existing processes and the regional DNACPR form, which will continue to be recognised by the Yorkshire Ambulance Service (YAS). Further information is [available here in a letter from the EOLC group](#).

### Change to reporting for pre-diabetics

From 1st September 2017 HbA1c results in the range 42 – 47 mmol/mol will be reported with a comment indicating that the result could be indicative of pre diabetes in the patient. Please also be aware that results in this range could be associated with known diabetic patients whose condition is well controlled. For more information, please contact Jason Eyre (Lead Biomedical Scientist at Sheffield Teaching Hospitals) on 0114 2712859 or visit <http://www.diabetes.co.uk/pre-diabetes.html>

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