

BULLETIN

December 2017

Please share this information with GPs and other colleagues in your practice.

PCS shareholder AGM

Following this year's shareholder annual general meeting we would like to gather feedback from all practices to help us to plan future events and ensure that they meet your needs and expectations. We would be grateful if you could please take a few moments to complete our short online survey <https://www.surveymonkey.co.uk/r/Q6KLYR>

Clinical Pharmacy Programme launch event

Practices participating in the Clinical Pharmacy programme are invited to attend a launch event on Thursday 14th December, 1:30–3pm, Assembly Room, Holiday Inn Royal Victoria, to hear more about the programme and have your questions answered. Please register on [Event Brite](#) if you would like to attend.

Satellite Hub updates

1. EMIS coming soon to the Hubs

Further to the email communication sent out to Practice Managers a couple of weeks ago PCS are delighted to announce a 'Go Live' date of Wednesday 20th December 2017 for EMIS remote consultations (RC) in the hubs. PCS and Hub staff are currently undergoing training on EMIS. In the next couple of weeks Practice Managers and all Hub clinicians will be sent information on how to access EMIS RC software along with guides on how to document your consultation, remotely book patients in and cancel appointments.

2. Booking Hub appointments

We have recently seen an increase in patients being booked into an appointment with an incorrect clinician. Please could you remind anyone in your practice who book hub appointments to take care when choosing the appointment slot. Thank you.

Reminder: Phlebotomy services in the Hubs

Please try to book all blood tests and BP checks in with the Phlebotomists/HCAs in the Hubs instead of the Hub nurses. Usual rota for phlebotomist is one evening session and a Saturday morning session each week at all 4 Hubs.

CASES updates

1. Digital update - Secretarial PLI (E-Referrals, MSK and CASES)

Thank you to all secretaries and administrators who attended last month's Digital update PLI event, a collaboration event hosted by Primary Care Sheffield. We have received positive feedback and will be continuing to support colleagues in the future as part of the CASES pilot.

2. Full formal evaluation of CASES - 30th November – 21st December 2017

PCS are working with the CCG to carry out a full formal evaluation of the CASES pilot to inform future commissioning arrangements. We would appreciate your support during this evaluation period. A short online survey has previously been shared with GPs, Practice Managers and secretaries to gather service user feedback. Thank you to everyone who has participated so far and many thanks for your feedback and support for CASES to date.

3. Expressions of interest requested: CASES GP Reviewer Gynaecology

PCS are inviting expressions of interest for a GP to join the Gynaecology Peer review team for CASES. For further information, including person specification, please contact Andrea Hepden in the first instance 0114 2264504 or andrea.hepden@nhs.net We would appreciate all expressions of interest to be forwarded to the team by Friday 8th December 2017.

4. Information resources and CASES data

We would encourage all GPs to view the clinical resources available on the CASES website: <http://www.primarycaresheffield.org.uk/cases/gp-resources/>

Referral data information to support appraisal can be provided by practice or by individual referrer on request. Please contact cases.admin@nhs.net in the first instance.

5. CASES opening hours for queries

The CASES team are on hand to assist with your queries between usual office hours of 8am-5pm Monday to Friday. Over the festive season the PCS office will be open as usual every day apart from 25th December, 26th December and 1st January.

24HR ECG and Vasectomy, formerly provided by Primary Provider Limited (PPL)

PCS have taken over the provision of the following services: 24 hour ECGs and Non-scalpel Vasectomy from 1 October 2017 to 31 March 2018. (Both of these services are due to be re-tendered again for provision 1st April 2018 onwards). Practices have been informed that PCS have updated all associated forms and leaflets, that they are available in 'Word' format, and can be incorporated into clinical systems.

It is now essential that these new forms are now used as they included specific referral criteria / eligibility / exclusion information on the reverse of the ECG referral form. **Please note due to the requirement to confirm that all eligibility criteria have been considered, PCS will return any referrals completed on old forms with immediate effect.**

The forms are available on the CCG press portal at <http://www.sheffieldccgportal.co.uk/pressv2/index.php/referral-forms> and will shortly be available on the PCS revised website.

PCS Contact details for the new services are:

Joanne Ward	Service Manager, Elective Care	Joanne.ward1@nhs.net
Andrea Hepden	Business Manager, Elective Care	Andrea.hepden@nhs.net
Dr Nadeem Petkar	Clinical Lead, Elective Care	pcs.enquiries@nhs.net
Amanda Watson	Administrator, Elective Care	Amanda.watson10@nhs.net 0114 226 4502
Lili-Anne Mathews	Administrator, Elective Care	Lili-anne.Mathews@nhs.net 0114 226 4503
New Referrals	To be emailed to:	pcs.referrals@nhs.net
	To be faxed to:	0114 305 0943

Health Checks programme

- **Reminder for Practices to return their Eligible Health Check figures**

Following on from the updated searches sent out to practices 16th October 2017, PCS are still waiting on 14 practices to return their total eligible and high risk figures. This is causing a delay in PCS agreeing with practices their numbers of health checks to be completed for this year. Please can those practices yet to perform the HC search do so as a matter of urgency and return the figures to pcs.healthchecks@nhs.net . If you would like the email resending please let us know.

For those practices that have returned their figures and are eager to invite and complete health checks on eligible patients do so but please invite **the High Risk (targeted) patients only at this stage.**

Urgent care consultation

The CCG's consultation on options to reshape the out of hospital urgent primary care pathway is well underway. We firmly believe that urgent primary care needs should be managed by services that are primary care led, including patients that present themselves with such need at the hospitals. The CCG's ambition to simplify the pathway both in and out of hours is welcomed and this presents an opportunity to ensure that general practice is at the forefront when a new pathway is commissioned. The CCG contact point for views on the consultation is <http://www.sheffieldccg.nhs.uk/get-involved/urgent-care-consultation.htm> and the consultation will be open until Monday 18th December.

Neighbourhood Learning Network

The next event of the Neighbourhood Learning Network takes place on Thursday 14th December 3.30pm-5pm at the Holiday Inn Royal Victoria. Please register on [Event Brite](#) if you would like to attend. This event will include an update on the urgent care consultation and neighbourhood mental health initiatives.

Procurement and Infrastructure support

Earlier this year you will recall that we updated practices about plans to develop a wider offer of support with procurement and infrastructure. This included a review of the buying group arrangement with Dene Healthcare as part of a more comprehensive offer. We are pleased to confirm that we have recruited to a new post of Primary Care Resource Manager to lead this work, and we anticipate the successful candidate to begin in post early in the New Year.

HR Update

Following a recent recruitment process Nicola Cassell and Natalie Holt have joined the PCS team. Nicola joins PCS from Sheffield Children's Hospital and has been appointed to the position of Executive Assistant, providing support to the executive team and board. Natalie joins the team as HR Manager having previously worked with Wakefield Police.

We are also delighted to confirm that a new Locality Director has been elected to the PCS Board. Gordon Osborne takes up the position for HASL from 1st January 2018. The post was previously held by Nicola Simpson who left to take up a position with Clover Group.

We welcome Nicola, Natalie and Gordon to their new posts!

General Practice Representation at the ACP

PCS directors have attended all four Locality Council meetings over the last two weeks to give a [short presentation](#) and lead a discussion on the representation of general practice at the Accountable Care Partnership within Sheffield. The discussions across the localities have been very supportive of the need for the voice of general practice at the ACP to be strong and to ensure that the reallocation of resources moves to primary care. Over the next few weeks PCS will work with the LMC and Locality Managers to develop the best way to strengthen the voice of general practice at the ACP.

Updates from healthcare system colleagues

Update from Laboratory Medicine at Sheffield Teaching Hospitals

As part of the continued improvements to the haematology laboratory service, Sheffield Teaching Hospitals have updated the FBC profile to include an automated nucleated red cell count (units of $\times 10^9/l$).

Please share this bulletin with colleagues in your practice. To be added to the distribution list for the PCS bulletin, please contact e.brear@nhs.net